

Behaviour Policy Addendum During Covid-19

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Review by:	Vice Principal Pastoral
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1. Aims of the addendum

The following policy addendum has been designed with reference to the Department for Education guidance document found here:

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-secondary-schools>

2. Rationale

Given the current situation with regards to Coronavirus, it is essential that the College's Behaviour Policy reflects the need for increased safety, vigilance and hygiene in the community. We are conscious of the shared challenges following the lengthy school closure, and as such are committed to ensuring that all of our pupils and staff return to a safe and secure environment, in which they can continue learning and developing. In revising our policy we have worked on the following principles:

- 1) Hygiene is paramount. We must ensure that we reduce possible risks of virus transmission. This has been the first priority in all planning for a full return.
- 2) There are new, additional risks which we must plan for as a community.
- 3) Consistency provides safety and security for pupils. These expectations will be communicated with kindness to pupils.
- 4) There will be anxiety from some students over perceived gaps in knowledge on behalf of the pupils, we must ensure excellent behaviour is in place, in order for outstanding learning to take place.
- 5) The new, and unique, expectations for behaviour must be communicated to both pupils and parents. We will explain to pupils what we expect, and then hold pupils to account for their actions.

The below addendum will be split into three parts; **safety** (the measures which we are taking to ensure the safety of the whole community), **expectations of conduct** and **expectations of remote learning**.

3. Safety Measures

St Joseph's College has a number of routines in place already which can be strengthened and adapted to further enhance pupil safety whilst on campus. Our pupils are used to engaging in the school day and are respectful young people, and as such are well placed to engage with the additional routine and structure we will put in place to ensure theirs, and staff safety.

We will implement the following on campus in order to ensure pupil and staff safety:

- Socially distant classrooms in line with the latest guidance from the DfE. During the first phase of our full return, this will involve desks adequately spaced out and forward facing, where possible.
- Clear Home Zones are allocated to each bubble with a specific entry point to each zone.
- Separate Outdoor Zones are allocated to each bubble, in which students are still to maintain social distancing.
- Identified times for pupils to exercise good hand hygiene; namely upon entry to a building at the hand washing station, at the start of each lesson and before and after eating using hand sanitiser located in the classroom. Students must ensure social distancing measures are in place at the hand washing stations and whilst in the classroom, where possible.
- All pupils to use their own equipment where possible and students to use the sanitising spray and tissues to wipe down any shared equipment they use before and after use.



4. Hygienic Behaviour

We will explain to the pupils what hygienic behaviour is, and then expect the following from them.

- Not to come to school if they display any symptoms of Coronavirus, following the latest guidance from the Government and ensuring that when safe, they access a test for Coronavirus
- To come to school with tissues, a clean face covering and where possible hand sanitiser
- To put used tissues in their pockets until they pass an assigned bin with lid
- To wash hands, for at least twenty seconds, at regular, timetabled intervals
- To follow good coughing etiquette, coughing into their elbow if coughing is necessary
- To wear a face covering as per the guidelines

Any deliberate non – hygienic behaviour will be treated with the utmost severity. Unhygienic behaviour may include, but is not limited to:

- Spitting
- Fake coughing
- Throwing tissues on the floor
- Purposefully going against social distancing guidelines
- Chewing gum
- Deliberately touching other people's belongings
- Any act which may increase the chances of transmission of the virus

Any behaviour which may increase the likelihood of virus transmission, may result in pupils being sent home and excluded. Any instances of behaviour identified as deliberate unhygienic behaviour will be logged on the College Serious Incident Log, where serious breaches of the Behaviour Policy are recorded. They will also be logged on Go4Schools and parents or guardians informed.

As with all actions the College will make decisions based on the balance of probability. Please see the Behaviour Policy for further information and guidance.

5. Behaviour Expectations

5.1 Rewards and Sanctions

The College will continue to follow the Behaviour Policy for all rewards and sanctions. Any such rewards or sanctions which involve conversations or time spent with staff will be served within the student's Home Zone, or within a sterile zone and will not introduce them to a working area of another bubble. All conversations between staff and students for rewards or sanctions will occur from a 2m distance.

Behaviour deemed by the College as compromising the safety of others may result in the decision that they cannot be educated on campus and will have to continue remote learning at home. In this instance parents will be contacted to collect them and the Behaviour Policy will then be followed in line with a Level 4 behaviour incident. St Joseph's College will not tolerate any behaviour that compromises the school's ability to re-open safely.

5.2 Social distancing

The College will set clear guidelines on social distancing, and will share these with pupils and parents through the Welcome Letter, Parent & Student Webinar, through the Form Tutor in tutorial and the 'Return to School' video, which will be shared in the webinar, with parents via the weekly bulletin and placed on the Year Google Classroom. These will evolve and any updates will be communicated.



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They will be communicated via email to parents and to students via the Year Google Classroom and College assemblies. Currently we will expect the following of all pupils:

- To sit in their allocated seat in classrooms and on minibuses
- To maintain at least 1 metre distance from everyone else at all time outside the classroom, including whilst waiting for 1:1 meetings, lining up to enter a classroom, going through the hand washing stations and in line for bathrooms and within the classroom where possible.
- To use the assigned entry to their Home Zone
- Not to enter the Home Zone or Outdoor Zone of another bubble, unless in the case of an emergency
- All pupils to use their own equipment where possible and to use sanitising spray on shared equipment before and after use
- To be polite and respectful, making space for others inside and outside the building
- To wear a face covering when using the College minibus or public transport when aged 11 or over, when moving around outside their classroom and in their outdoor zone (exceptions as per the government guidelines permitted)

5.3 Uniform and Equipment

As of the 15th June all pupils attending school will have to attend in full school uniform. St Joseph's College has taken the decision that in order to minimise the risk of transmission, students should attend school in their College PE kit on days when a PE lesson is scheduled, their College Games kit on days when Games is scheduled and on days where a sporting Development Hour is scheduled, that the appropriate kit is worn. Students will need to bring uniform if the weather forecast predicts wet weather and a safe sanitised space will be provided in order for students to change after their lesson.

All pupils must come with their full equipment, equipment cannot be lent to pupils by other pupils. Those items deemed necessary by the class teacher as a shared resource must be sanitised before and after use by the student. There will be lined and plain paper provided within each classroom.

Pupils must bring a full water bottle, there will be a refill point within each bubble that students can access. Students must also bring a packed lunch and, where desired, a morning snack, which must be nut free and not shared with others.

6. Remote Learning

Whilst the College will implement the above measures to ensure the safety of pupils on campus, it is important to recognise that where directed by the UK Government or Local Health Protection Team, the College may need to revert to partial or full closure and re-instate Home Learning for those affected students. The Home Learning Programme was successful last term and as such the systems are in place to ensure excellent learning will continue. We have outlined our expectations for Home Learning as the following:

All pupils working remotely will:

- Attend all lessons in line with their timetable - this will involve the same level of effort as is expected of them in school
- Be on time for lessons
- Find a quiet place away from distractions
- Wear headphones if they can, this will help them to hear better
- Keep cameras switched on through lessons; if the device doesn't have a camera, parents should inform the Head of School, who will see if a device can be borrowed from school



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- Mute microphones until called upon to speak
- Pay attention to the person speaking
- Always be respectful and courteous to others
- The chat feature should only be used for appropriate classroom discussion
- Students deliberately disrupting the 'meet' will be removed from lesson discussions
- Leave the virtual room at the end of the lesson
- Do not share the link to the lesson with other students, students should always use their St Joseph's College email
- Ask questions of their tutor during weekly Tutor Time, or of their teachers when stuck

