



**ST JOSEPH'S
COLLEGE**

Fee Schedule 2023-2024

FEES PER TERM / ANNUM

YEAR GROUPS	DAY		WEEKLY BOARDING (MONDAY-FRIDAY)		FULL BOARDING	
	TERM	ANNUM	TERM	ANNUM	TERM	ANNUM
INFANTS RECEPTION-Y2	£3,689	£11,065				
JUNIORS (Y3-6)	£5,167	£15,501				
LOWER SCHOOL SENIORS (Y7-8)	£6,112	£18,336	£10,825	£32,473	£10,926	£32,778
UPPER SCHOOL SENIORS (Y9-11)	£6,503	£19,508	£11,825	£35,475	£14,526	£43,580
SIXTH FORM (Y12-13)	£6,503	£19,508	£11,825	£35,475	£14,526	£43,580

Boarding

Weekly and Full Boarders are allocated a dedicated bed/room and fees include all meals, overnight accommodation, laundry and care from boarding staff. For non-UK nationals living abroad this includes an incremental fee for a minimum of one hour per week of EAL. Full Boarders also receive complimentary airport coach transport on designated travel days.

Weekly Boarders may extend their stay to include Friday and Saturday nights for a cost of £85.00 per night. Two days' notice should be given to boarding staff ahead of extension.

Flexi-Boarding is available to help accommodate the busy lifestyle of the modern family and is ideal for students with co-curricular activities which finish late or start early. In addition, it can also accommodate those students whose parents travel extensively for work. Students are also encouraged to try flexi-boarding to see if boarding might be something that suits their needs later in their school career. Flexi-boarding is charged at a nightly rate (details upon request via admissions@stjos.co.uk), in addition to the day fee and includes dinner and breakfast. Advance notice is required and places are allocated on a first-come, first-served basis.

Flexi-boarding is available to help accommodate the busy lifestyle of the modern family and is ideal for students with co-curricular activities which finish late or start early. In addition, it can also accommodate those students whose parents travel extensively for work. Students are also encouraged to try flexi-boarding to see if boarding might be something that suits their needs later in their school career. Flexi-boarding is charged at a nightly rate of **£90.00 per night**. This fee is in addition to the day fee and includes all **meals**, overnight accommodation, and care from boarding staff. Advance notice is required, and places are allocated on a first-come, first-served basis.

CEA (Continuity of Education) Allowance

Armed Forces Families are available to obtain a significant discount on boarding/tuition fees via the CEA in recognition of their service. The College is CEA credited.

CEA Allowance for Service Children is to assist service personnel to achieve continuity of education for their children due to the mobility of their family as a consequence of consecutive assignments. If you are currently serving in one of the Armed Forces and wish to send your child for a boarding education at St Joseph's College please contact admissions@stjos.co.uk for further information.

OTHER FEES

Registration Fee (non-refundable)

This fee is due at the start of the Admissions/Application Process and includes the assessment fee. A candidate must first be registered with St Joseph's College by completing the Registration Form and paying the Registration Fee before applications for scholarships, a means-tested bursary or an assessment may be made.

Registration Fee Day Student (including Nursery)	£75.00	Registration Fee Boarding Student	£100.00
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Place Acceptance Deposit

Day Student (including Nursery)	£500.00	Boarding Student	one term's fees
Weekly Boarding Student (UK Address)	£1000.00		

Other Incidental Costs

Lunches

	Prep School (included for Reception-Y2)		Senior School		Sixth Form	
	Termly per meal	Ad hoc per meal	Termly per meal	Ad hoc per meal	Termly per meal	Ad hoc per meal
College packed lunch	£2.60	£3.30	£3.90	£4.70	£3.90	£4.70
College hot meals	£3.90	£4.60	£5.20	£5.90	£5.20	£5.90

Termly commitments are to be confirmed prior to the first day of term in writing, cancellation requires a term's notice, in line with the Parents' Terms and Conditions.

Old Birkfeldians' Subscription £5.00 per term

Boarder Expenses

Full Boarder	£130.00 per term
Weekly Boarder	£110.00 per term

For transport costs please contact: transport@stjos.co.uk

For School Fees Refund and/or Pupil Effects Insurance Schemes please contact: finance@stjos.co.uk

NURSERY FEES

Parents can claim up to a maximum of 30 hours of funded childcare through the EYFS Funded Sessions at St Jo's Nursery. These hours can start to be claimed the term after the child turns 3. A Registration Form is required together with the £75 registration fee upon an application of a place. A £500 deposit is payable when accepting a child's place. A limited number of funded-only sessions are available each day between 8am-11am and 1pm-4pm, please see Admissions Policy for details.

Children from age 2 to 4 years old may attend St Jo's Nursery and opening hours are 8.00am to 6.00pm all year round (with the exception of two weeks during the Christmas holidays). Children who attend St Jo's Nursery will be offered a place into St Joseph's Prep School Reception Class (subject to Parents' Terms and Conditions).

The Nursery Fee Schedule is detailed on the next page.

Duration	Term Time (38 weeks)	All Year Round (50 weeks)
Morning Session (8.00am-1.00pm) including hot lunch. Optional pick up at 11.00am	£39.00	£37.00
Afternoon Session (1.00pm-6.00pm) including light tea. Optional pick up at 4.00pm	£39.00	£37.00
Full Day (8.00am-6.00pm) including hot lunch and light tea	£68.00	£66.00
Late Stay: Reception-Year 2 (4.45-6.00pm) including light tea	£5.00	N/A
Holiday Club (for pupils in Reception, Year 1 & 2)	£45.00 (8.00am-6.00pm) Including lunch & light tea	£35.00 (9.00am-4.00pm) Lunch only
Additional Costs for fully funded places (optional)	Additional hours outside of funded hours charged at £7.50 ph Meals charge at £2.50 each snack £1.50 per session Dance, PE, Music £6 per session Miscellaneous consumables £2.50 per session	

FEES AND CONDITIONS FROM SEPTEMBER 2023

All Tuition Fees include Pupil Accident Insurance but do not include specialist Engineering, Photographic and Art materials, revision books and public examination charges at GCSE, A-level, BTEC or CTEC enrolment and registration. Any lost or damaged textbooks will be charged. All Sixth Form textbooks and revision packs will be added to the fee account. For students who lose their ID badge, a £10 replacement fee will be charged. Tuition fee includes a weekly student £5 reprographics allowance; all photocopying thereafter will be chargeable.

Prep School Late Charge is made when a child is not collected by an authorised adult at the end of a session. The Prep School puts into practice agreed procedures to ensure the child is cared for safely however, this incurs the following charges:

- If a child is not collected within 5 minutes a charge of £1 for each of the first 15 minutes is applied
- After the first 15 minutes a 'late charge' of £15 plus the relevant session charge (e.g. afternoon session charge) will be applied in line with our charging policy. If the child goes into a Late Stay session at the end of the day, no penalty will be applied as this is a 'pay as you use' service for all parents and is bookable at short notice.
- Prep School closes at 6.00pm sharp. Staff need to go home and therefore, if a child is collected after 6.00pm, a charge of £35 per hour will be incurred. This will not be prorated.

Concessions are available in the following areas:

- **Sibling Discount:** 5% for the 2nd child, 10% for the 3rd child and any additional children from the same family (living at the same address) whilst all remain at St Joseph's College.
- **Early Enrolment:** a discount of **£300** will be applied to a student's fee account who is enrolled for a September start and **ALL** of their acceptance forms have been received by:
 - Lower Sixth: **10 January 2024**
 - Senior School: **20 February 2024**

A discount of **£200** will be applied to a student's fee account who is enrolled for a September start and **ALL** of their acceptance forms have been received by:

- Nursery to Reception: **20 February 2024**
- Prep School: **8 April 2024** (following Entrance Day on 21 March 2024)

- **New Family Referral:** a discount of **£500** is available for both the new family and the referring family. The referring family must have a student enrolled at the College (not including Nursery) for the whole of the forthcoming year when the new student joins. The new student must also attend for one academic year and details of the referring family entered onto the new student's Registration Form at the time of application. The discount is payable after the third term of the new student.
- **Pre-Payment Discount:** families who pay the full year's fees in advance are able to receive a one-off discount of **£250**. Payment must be received on, or before, the first day of the Christmas Term. This does not apply to Nursery fees.
- **Old Birkfeldians' Loyalty Discount:** OB families will receive a one-off discount of **£500** for the first and any subsequent children. Each student must complete a full academic year at the College (does not include Nursery). The discount is payable after the third term of the new student.
- **Fees in Advance Scheme:** Fees in Advance may be paid at various stages of a student's education (minimum 2 years, maximum 5 years). Tuition will increase by no more than 3.5% for the duration of the agreement. Please contact finance@stjos.co.uk for further assistance.

Academic Term's Notice, or Fees in Lieu (FILON), is required before a student leaves the College, unless leaving at the end of Upper Sixth

COLLEGE FEES AND DISBURSEMENTS

Termly fee invoices are distributed in advance of the start of each term and all are due for payment on, or before, the first day of term unless opting onto a College instalment option. We offer two direct debit payment options for fees:

- Termly direct debit: the fees for each term are collected in full on, or before the first day of each term
- Monthly direct debit: the fees for each term are collected over monthly instalments (usually 12 equal months)

Any extras on the fee bill will be collected by direct debit termly on, or before, the first day of the next term. To set up a direct debit payment arrangement please complete the Direct Debit mandate and Fee Payment Option Form (attached) and return these to the Admissions Office with your offer pack (admissions@stjos.co.uk) or the Finance Department if you are a current parent (billing@stjos.co.uk).

Payment by bank transfer and/or credit card by the first day of term are equally welcome.

Many of our students also incur minor expenses for trips, books and other equipment and to help keep you informed; permission is sought from you before these costs are incurred. These will then be added to your next termly fee invoice.

The College also offers the opportunity to register your child to be a member of the College's Fee Protection Scheme and Pupil Effects Scheme; information about these can be found on the School Portal system or from the Finance department (finance@stjos.co.uk). Should you wish to participate in either or both of these schemes, please notify us on the attached 'Additional Items' sheet.

Should you wish your son or daughter to have a meal provided by the College, we are able to offer an excellent range of food that caters for all requirements. This is billed termly in advance however, it is possible for your child to have a college packed lunch or hot meal on an ad hoc basis but the cost is slightly higher for this provision, as denoted within this fee schedule. It is also possible to purchase hot and cold snacks from the College's Refectory and these items will be added to your child's fee invoice. Please note, that as per the Parents' Terms and Conditions, a term's notice is required to withdraw your child from any of the insurance schemes, transport services or lunches.

COLLEGE FEE PAYMENT OPTIONS-UK STUDENTS
(this form is to be completed and returned at the time of offer acceptance)

Dear Finance Team

Until further notice, I would like to pay my school fees and extras by the following means:

- Bank Transfer (fees must be received before, or on, the 1st day of each term so as not to incur interest charges)
- Direct Debit: Termly
The whole termly invoice (fees and extras) will be collected by direct debit on, or before, the first day of each term
- Direct Debit: Monthly
Each term's fees will be collected over 12 monthly instalments or a variation of monthly instalments upon request
Any extras on the termly fee invoice will be collected by direct debit on, or after, the first day of the next term

Additional Items

- School Lunches - Prep (hot) School Lunches - Prep (packed)
- School Lunches - Senior School (hot) School Lunches - Senior School (packed)
- School Lunches - Sixth Form (hot) School Lunches - Sixth Form (packed)
- Insurance - Student Effects Scheme
- Insurance - School Fees Refund Scheme

The name(s) of my children joining St Joseph's College are:	
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- I have enclosed a completed and signed direct debit mandate

Signed by:

1. (parent/guardian 1 signature) (date)
2. (parent/guardian 2 signature) (date)

COLLEGE FEE PAYMENT OPTIONS-INTERNATIONAL STUDENTS
(this form is to be completed and returned at the time of offer acceptance)

The College's preferred method of payment is direct bank transfer and fee accounts should be paid, and funds cleared, on or before the first day of each term.

The bank details for payment are included on each child's fee bill or can be obtained from the Finance Office (finance@stjos.co.uk). Please ensure each student's name and payer reference number are included in the payment reference. Cheques should be addressed to St Joseph's College Ltd and marked for the attention of the Finance Office.

Please note, cash cannot be accepted as payment for fees.

The name(s) of my children joining St Joseph's College are:	
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Signed by:

1. (parent/guardian 1 signature) (date)
2. (parent/guardian 2 signature) (date)

OLD BIRKFELDIANS' SOCIETY

The Society of Old Birkfeldians was founded with the aim of supporting the College and providing opportunities for former students to keep in touch after leaving. They are thus able to continue to be part of the College community.

The Society hopes to contribute to appeals and make gifts to the College. Representatives of the Society are invited to attend major College events such as the Arts Festival and the Rugby Festival to name just a couple. Various sporting and social events are held annually and we hope these will be added to in the future.

The Society publishes its own magazine which OBs receive as part of their membership.

On leaving the College, students from Year 11 and beyond are able to become an OB (Old Birkfeldian) and part of the Old Birkfeldian Society. The membership fee is charged throughout a student's time at St Joseph's College and therefore it is hoped that all departing students join and make use of their Society. Departing students should leave their contact information with the College to ensure they are kept in touch with and invited to social events such as OB sports matches v current students.

Please contact Mrs Lindy Rodwell, Communications Officer, should you have any news or queries: alumni@stjos.co.uk (please note, Mrs Rodwell does not work during the school holidays)